

F.No. 4-01/DC/DCPU/SA/2025/320
DISTRICT CHILD PROTECTION UNIT (SOUTH ANDAMAN)
जिला बाल संरक्षण इकाई (दक्षिण अंडमान)
OFFICE OF THE DEPUTY COMMISSIONER
उपायुक्त का कार्यालय
DISTRICT OF SOUTH ANDAMAN
दक्षिण अंडमान जिला

Sri Vijaya Puram, dated 8th Sept. 2026

To

1. The News Editor, Doordarshan, Sri Vijaya Puram.
2. The News Correspondent, All India Radio, Sri Vijaya Puram.
3. The Editor, The Daily Telegrams, Sri Vijaya Puram.
4. The Executive Officer, SOVTECH, Dollygunj.

Sub: Request for wide publicity of Vacancy Notice under Mission Vatsalya Scheme – Reg.

Sir/Madam,

I am directed to forward herewith the Vacancy Notice regarding the Walk-in Interview for engagement to various posts under the Mission Vatsalya Scheme, for Child Help Line (1098), Specialized Adoption Agency (SAA), Juvenile Justice Board (SA) and Child Welfare Committee (SA), South Andaman District, purely on a contractual basis.

In this regard, it is requested that the Vacancy Notice may kindly be given wide publicity through your respective medium, as detailed below:

- Doordarshan – The news item may kindly be telecast in the News Bulletin.
- All India Radio – The news item may kindly be broadcast in the Pradeshik Samachar.
- The Daily Telegrams – The Vacancy Notice may kindly be published in the daily newspaper.
- SOVTECH – The Vacancy Notice may kindly be uploaded on the official website of the Andaman & Nicobar Administration.

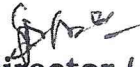
The Walk-in Interview is scheduled to be held on 16.09.2026 at 10:00 AM at the Conference Hall, Office of the Deputy Commissioner, South Andaman District, and the verification of certificates/documents will commence from 9:00 AM on the same day.

The Vacancy Notice is forwarded herewith for necessary action and wide dissemination among eligible candidates.

It is, therefore, requested that the same may kindly be accorded due publicity through the respective medium at the earliest.

Encl.: Vacancy Notice.

Yours faithfully


Assistant Director (Admin)
O/o Deputy Commissioner (SA)

Copy to:-

1. The PA to Deputy Commissioner (SA) for kind information of Deputy Commissioner (SA) please.
2. The PA to ADM(SA) for kind information of ADM(SA) please.
3. The PS to Secretary (Social Welfare) A&N Administration for kind information of Secretary (Social Welfare) please.
4. The PA to Director, Directorate of Social Welfare for kind information of Director, Directorate of Social Welfare please.
5. The Nodal Officer (MV), DSW for kind information please.


Assistant Director (Admin)

VACANCY NOTICE

A Walk-in Interview will be conducted on 16.09.2026 at 10:00 AM for engagement to various posts under the Mission Vatsalya Scheme, purely on a contractual basis, for the following establishments in South Andaman District:

1. Child Help Line, South Andaman District

1. Project Coordinator
2. Counsellor
3. Child Help Line Supervisor
4. Case Worker

2. Specialized Adoption Agency (SAA), South Andaman District

1. Manager/Coordinator
2. Social Worker
3. Nurse
4. Doctor (Part-Time)
5. Ayahs
6. Chowkidar

3. Juvenile Justice Board (SA) and Child Welfare Committee, South Andaman District

1. Assistant-cum-Data Entry Operator

GENERAL INFORMATION

- The engagement shall be purely on contractual basis under the Mission Vatsalya Scheme and shall be subject to the applicable terms and conditions/guidelines of the scheme.
- Candidates must fulfil the prescribed educational qualifications, experience and age criteria for the respective posts.
- Candidates are required to report at District Child Protection Unit, Old Air India Building, Sri Vijaya Puram for certificate/document verification on 16.09.2026 at 9:00 AM.
- The Walk-in Interview will commence at 10:00 AM at the Conference Hall, Office of the Deputy Commissioner, South Andaman District.
- Candidates should bring their original certificates/documents along with self-attested copies for verification.
- Candidates having the requisite qualifications may appear for the Walk-in Interview as per the above schedule.

The details of the post(s) are as under:-

Child Help Line South Andaman					
Designation	No. of post	Consolidated Pay	Age Limit	Educational Qualification	Roles & Responsibilities
Project Coordinator	01	Rs. 27,804/- per month	Not above 40 years	Post Graduate degree in Social Work / Sociology/ Child Development/Human Rights Public Administration/Psychology/Psychiatry/Law /Public Health/Community Resource Management from a recognized University. Or Graduate in Social Work/Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/Law/ Public Health / Community Resource Management from a recognized University with 2 years' experience in project formulation/ implementation, monitoring and supervision preferably in the field of Women & Child Development / Social Welfare. (And) Diploma in Computer Applications Desirable: Having work experience in the Emergency Helplines.	i) Overall responsible for supervision and management of Child Helpline Unit at DCPU. ii) Developing strategy for districts that he/she is directly responsible for Childline network and facilitation based on call trends analysis and other qualitative data generated. iii) Capacity building of team during visits. iv) Liaisoning with local administration for advocacy. v) Providing data on initiatives taken up towards Institutionalizing Child Rights in functioning of allied systems at the district level. vi) Needs assessment of district, organizing advocacy initiatives and regional networks & campaigns. vii) Responsible for developing good networking and linkages with the Anganwadi workers and members of panchayat/local bodies at community/block levels.
Counsellor	01	Rs. 18,536/- Per Month	Not Above 40 years	Graduated in Social Work, Sociology, Psychology, Public Health, and Counselling from a recognized university.	Each Child Helpline Unit at District level shall have a counselor for providing counseling services to children coming in contact with CHL Unit and shall work

				Or PG Diploma in Counselling and Communication (And) Diploma in Computer Applications Experience: At least 1 year of working experience with the Govt./NGO preferably in the field of Women and Child Development. Desirable: Having work experience in the Emergency Helplines.	in close coordination with counselor in DCPU. Calls requiring urgent nature of psycho-social support/Emotional Support and guidance shall be handled by the counselor on priority.
Child Helpline Supervisor	03	Rs. 18,536/- Per Month	Not Above 40 years	Graduate preferably in B.A in Social Work/ Computer Sciences/ Information Technology & Community, Sociology/ Social Sciences from a recognized university. (And) Diploma in Computer Applications Desirable: Having work experience in the Emergency Helplines.	i) Each Child Helpline Supervisor at district level shall work as a link between the community and the CHL unit at District Child Protection Unit. ii) Responsible for taking calls transferred from WCD Control Room at the CHL unit and taking appropriate action as per the provisions of Juvenile Justice (Care & Protection of Children) Act, 2015. iii) Responsible for identifying families and children at risk and offer necessary support services. iv) Tending to child related needs like medical, shelter, restoration and nutrition to children in need of care and support. v) Assisting Project Coordinator in organizing awareness activities and outreach programmes.

Case Worker	03	Rs. 16,458/- Per Month	Not Above 40 years	12th Pass from recognized board (And) Diploma in Computer Applications Desirable: Having work experience in the Emergency Helplines.	Case workers shall assist Child Helpline Administrator in the implementation of CHL unit at DCPU, intervention of cases, awareness activities and outreach programmes.
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Specialized Adoption Agency (SAA)				
Sl No	Name of Post	No of Post	Proposed Education Qualification	Salary as per Mission Vatsalya Guidelines
1	Manager/Coordinator	01	Graduate preferably in B.A, in Social Work/Sociology/Social Science or LLB from a recognized university with Experience of at least 02 years of working in Govt./NGO/Legal matters preferably in the field of women and child rights, And Proficiency in computers	Rs.23,170/-
2	Social Worker-cum-Early Childhood Educator	01	Graduate preferably in B.A, in Social Work/Sociology/Social Science from a recognized university And Proficiency in computers	Rs.18,536/-
3	Nurse	02	B.Sc. (Nursing) from a recognized University	Rs.11,916/-
4	Doctor (Part Time)	02	MBBS from a recognized University	Rs.9,930/-
5	Ayahs	12	Must Passed the Secondary School Examination (Xth) standard from a recognized Board/Institution with 01 year of experience working as an Ayah/Female Attendant in a registered Hospital/Health Institution/ Anganwadi worker/Helper	Rs.7,944/-
6	Chowkidar	02	Must Passed the Secondary School Examination (Xth) standard from a recognized Board/Institution with 01 year of experience working as a Security Guard in Govt./Pvt.	Rs.7,944/-

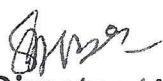
Juvenile Justice Board (SA) and Child Welfare Committee (SA)				
Sl No	Name of Post	No of Post	Proposed Education Qualification	Salary as per MV Guidelines
1	Assistant cum Data Entry Operator	02	12th pass from a recognized Board/Equivalent Board with Diploma / Certificate in Computers. Weightage for work experience candidate	Rs. 11,916/-

Documents to be carried by Candidates

1. Candidates are advised to bring a detailed Resume along with a covering letter addressed to the Deputy Commissioner, South Andaman, clearly mentioning the name of the post applied for.
2. Candidates shall also bring self-attested copies of the following documents:
 - a. Educational qualification certificates;
 - b. Certificate/proof of Date of Birth;
 - c. Experience certificates, wherever applicable; and
 - d. One recent passport-size photograph to be affixed on the application/Resume.
 - e. Candidates are required to produce their original certificates/documents at the time of certificate verification for verification of their eligibility.

TERMS & CONDITIONS:

1. The appointment will be purely on contract basis as a project staff and no other regular service benefits will be admissible. The candidates will not have any right to claim for regular employment.
2. No TA, DA will be paid for attending the interview.
3. The Deputy Commissioner has the right to accept/ reject any application without assigning any reason and no correspondence in this matter will be entertained.


Assistant Director (Admin)
O/o Deputy Commissioner (SA)

